

Event Name: _____

Event Day & Date: _____

Client: _____

Client Phone: _____

Event Time	Function	Location	EXP Guest Counts	SET	GTD Guest Counts Due:2.24
4pm	Ceremony				
4:30pm	Cocktail hour				
5:30pm	Reception and salads out				
6pm	Dinner Service				
10pm	Event concludes				

Menu Due: 2.9.24					QTY	PRICE		QTY	PRICE
							Displays 4:30pm		\$0.00
1	\$250.00	Seasonal Fruit (pineapple, berries, limes, lemons oranges)	med	\$250.00			Tee time 4:30pm		\$0.00
1	\$250.00	Bruschetta Crostini	100pcs	\$250.00			Regular Sweet Tea		\$0.00
1	\$300.00	Caprese Skewers	100pcs	\$300.00			2 Flavored Tea's		\$0.00
		Salads preset 5:30pm		\$0.00			Lemonade		\$0.00
111	\$42.00	Artisan Greens w/ ranch & balsamic		\$4,662.00			Cash Premium spirits bar		\$0.00
		Bread and butter		\$0.00			(NO martini's, shots, neats, or doubles)		\$0.00
		Buffet Dinner 6pm		\$0.00					\$0.00
		Chicken Saltimbocca		\$0.00					\$0.00
		Grilled Marinated Skirt Steak w/ chimichurri		\$0.00					\$0.00
		Garlic Mashed potatoes		\$0.00					\$0.00
		Buttered Broccolini		\$0.00					\$0.00
		Bride and Groom meals		\$0.00					\$0.00
		Chicken Piccata, Garlic Mash, Broccolini	no capers	\$0.00					\$0.00
		Filet Mignon, Gorgonzola Mash, Broccolini	Med rare	\$0.00					\$0.00
1	\$14.00	Kids chicken tenders, fries, applesauce		\$14.00					\$0.00
				\$5,476.00					\$0.00

Rental Fees & Special instructions					
			Food:		\$5,476.00
			Beverage:		\$0.00
			Rental Fees:		\$8,300.40
			Service Charge:		\$3,444.10
			Tax:		\$1,119.33
			ESTIMATE		\$18,339.83
			First Deposit	\$1000.00 Due upon Signing	\$1,000.00
			50% of Balance	Due Date:2.9.24	\$10,000.00
			Final Balance	Due Date:2.24.24	\$5,000.00
			BALANCE:		\$2,339.83

This document is a legal contract, and the parties that sign are legally bound to its terms.

Above prices are subject to 25% service charge and 6.5% state sales tax.

Above prices and service charges are subject to change based on availability and market pricing.

ALL DEPOSITS MADE ARE NON-REFUNDABLE. Contract is void without customers signature.

Client 1 Signature: _____

Client 2 Signature: _____

This document is a changing document up unto when the final guest counts are due.

At that time a final event order will be sent for signature and confirmation.

Date: _____

Date: _____



BEO DATE

0

Booked By:

Event Name: 0

Event Day & Date: 0

Quantity	Menu	Size	Serve time	Notes
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