


<h1>Event Proposal</h1>							
Froncek/Harper Wedding						Falcon's Fire Golf Club	
Guest Details						Email: Maryv@falconsfire.com	
Contact Name: Julianne Froncek						Phone: (407) 487-2514	
Contact Email: julianne.froncek@usmc.mil							
Contact Phone: 910-451-8868							
Company Name:							
Occasion: Ceremony and Reception							
Event Details							
Day of Week:		Date:	Start/End Time:	Guest Count:	Space(s):		
Saturday		February 24, 2024	4:30PM-9:00PM	38	Gazebo/Breezeway		
					Banquet Center		
Style of Service:		Buffet dinner with consumption bar					
Item			Qty	Price	Total		
Venue							
Reception Fee			1	\$1,250.00	\$1,250.00		
<i>-Mahogany Chivari Chairs, 6' Round Tables, Floor-length Linens, Napkins, Dishware, Silverware</i>							
Ceremony Fee- Includes White Resin Folding			1	\$850.00	\$850.00		
Ceiling Drapery with Lights			1	\$650.00	\$650.00		
Gold Chargers			38	\$1.00	\$38.00		
Food							
Buffet Dinner			33	\$52.00	\$1,716.00		
Kids Meals			5	\$15.00	\$75.00		
Vendor Meals			1	\$20.00	\$20.00		
Beverage							
Cash Consumption Bar			1	\$1,200.00	\$1,200.00		
Staffing							
				Subtotal	\$5,799.00		
				Service Fee (22%)	\$1,275.78		
				Sales Tax (7.5%)	\$530.61		
				Grand Total	\$7,605.39		
Payment	Due On	Amount	Paid On	Amount			
Deposit	Signing	\$1,521.08	8/7/23	\$1,669.54			
Payment	1/24/2024	\$3,042.16	2/14/24	\$3,365.31			
Guest Count	2/12/2024	\$3,042.16	2/15/24	\$2,570.54			
Total Payments		\$7,605.39	BALANCE DUE:	\$0.00			
Venue Policies							
Rental fee includes ceremony chairs, indoor banquet chairs, welcome table, DJ table, gift table, cake table, solid linens and napkins, wifi access and guest parking.							
Understand all items must be removed right of the event, all vendors must be licensed and insured and no refunds will be issued on deposits or guest count.							
Space Rental (4 Hours), Setup (2 Hours)							

